

**GRIEVANCE PROCEDURES
FOR NONCOMPLIANCE
WITH TITLE IX AND CHAPTER 622**

Any grievance filed under the preceding policy shall be handled according to the procedures outlined below.

- A. Students or employees should submit any allegations of discrimination in writing to their building Principal for consideration.
- B. The Principal will investigate the allegations and respond to the complainant through personal interview and in writing within ten school days of receipt of the written complaint.
- C. If the matter is not resolved, the complainant may appeal in writing to the Title IX Compliance Officer:
Sean Walsh, Director of Personnel, 781-721-7003, swalsh@winchesterps.org, 40 Samoset Rd, Winchester, MA 01890
The Title IX Compliance Officer will meet with the complainant and respond in writing within ten school days of the receipt of the written complaint.
- D. If the matter remains unresolved at the end of ten school days following the written response from the Title IX Compliance Officer, the complainant has the right to appeal to the Superintendent of Schools. All allegations of discrimination are to be communicated in writing to the Superintendent of Schools.
- E. The Superintendent shall investigate the complaint and respond in writing to the complainant within ten school days after having received the complaint.
- F. If the matter remains unresolved the complainant may appeal in writing to the School Committee within ten school days of receipt of the Superintendent's response. The School Committee will meet within fifteen school days to review and consider the matter. The Committee will respond to the complainant in writing within five school days following that meeting.
- G. If the matter still remains unresolved the complainant, has the right to invoke the complaint procedure for Chapter 622 of the Acts of 1971 and/or Title DC of the 1972 Education Amendments.

Since it is important that grievances be processed as rapidly as possible, the number of days indicated at each level should be considered as maximum, and every effort should be made to expedite the process.

The grievance procedures provided in this regulation shall be in addition to any grievance procedures which may exist under any collective bargaining agreements between the School Committee and any group of employees employed by the School Committee.

SOURCE: Winchester

ADOPTED BY SCHOOL COMMITTEE: June 16, 2015